ASU Preparatory Academies are open-enrollment charter schools. We do not charge tuition* or administer entrance examinations.

*Full Day Kindergarten at the Polytechnic Campus is tuition based. Please contact the school directly for tuition information, 480-727-5700.

In the event there are more students who desire to attend ASU Preparatory Academies than there are seats available, a public lottery will be held to determine which students will be admitted and which students will be placed on the waiting list, as well as the order of the wait list. This is done in accordance to A.R.S. 15-184.

NOTE: The lotteries are per school, school year and grade. Our waitlists do not roll over from year to year; parents with students on a waitlist for the current school year must complete the lottery process for the next school year.

Lottery dates are held on the following dates:

**Polytechnic**
- The 2nd Tuesday of December for Kindergarten and 9th grade
- The 2nd Tuesday of February for grade 1-8, 10-12

**Phoenix**
- The 3rd Tuesday of December for Kindergarten and 9th grade
- The 3rd Tuesday of February for grades 1-8, 10-12

Only interest forms submitted by 12:00 pm (noon on the Friday preceding the lottery date will be included in the lotteries.

Forms submitted after the deadline, for the lottery, will be placed on the waitlist in the order received.

**Enrollment Procedures**

When contacted by a school official that a student has been selected through the lottery a parent/guardian must complete the New Student Enrollment form online and submit by the date requested. This date will depend on the lottery date each year.

Documents required to complete enrollment:
- Verification of Student Date of Birth
- Proof of Arizona Residency
- Current Immunization Records or Immunizations Exemption Form
- Valid Parent/Guardian Photo Identification
- Primary Home Language other than English Form

Any applicable court documents

Additional documents may be requested depending on the student’s grade he/she will be entering.

**Enrollment is not finalized until all paperwork has been verified by a school official.**
Waitlist Procedures

When an opening occurs after the start of the school year, families on the waitlist will be contacted and the following procedures will be followed:

Within 24 hours of the contact phone call and/or email, the family will need to advise ASU Preparatory Academy of their interest in applying for the opening.

Within 48 hours of this expression of interest, the family will need to submit the following documents for their student: most recent report card, AZMerit Scores and copy of IEP/504 (if applicable)

Once these documents have been submitted to the school, the leadership team will meet to determine if the school has availability in the program that best meets the student’s needs.

A school official will contact the family within once business day to determine final school enrollment.

Students are not officially enrolled until all paperwork has been received and the proper notification from the school official has occurred.

Please do not withdraw your child from their current school until all of the above procedures have occurred.

If there is no availability in the program that best meets the student needs, the student will return to the waitlist and regain their prior position. He/She will continue to be the first considered as openings occur.

*New students will not be enrolled for the current school year after the first day of the second semester. If the lottery date occurs before the start of the second semester, new students will not be enrolled after the lottery date.
LOTTERY/INTEREST FORM
2016-2017

Please fill out this form completely and legibly and return to the ASU Preparatory Academy campus of your choosing via mail, fax or drop off:

1. Email - “2016-2017 Lottery/Interest” in the subject line
   - Polytechnic Campus (Mesa) lafrye@asu.edu
   - Phoenix Campus (Downtown Phoenix) agray8@mainex1.asu.edu

2. Fax - “Attention Registrar”
   - Polytechnic Campus 480-727-1241
   - Phoenix Campus 602-257-4852

3. Return to Campus Registrar’s office

Please Select Campus Preference: □ Phoenix - Downtown  □ Polytechnic - Mesa

How did you hear about ASU Preparatory Academy?

Parent/Guardian Name: ____________________________________________
Email: __________________________________________________________
Contact Phone #: _________________________________________________

Legal name of child to be enrolled (Last, First)  Grade entering 2016-2017  Date of Birth*

| 1. |  |  |
| 2. |  |  |
| 3. |  |  |
| 4. |  |  |

*Kindergarten students MUST be five years old by September 1, 2016. First grader students MUST be six years old by September 1, 2016.

___ By initialing here I affirm that I have read the Family Involvement Program Guide and agree to support my child’s success at ASU Preparatory Academy by earning 30 parent involvement credits annually.

___ By initialing here I affirm that I am the parent and/or legal guardian of the above mentioned child(ren) and have the legal right to submit their name(s) for the lottery.

For Office Use Only
Date Received: ____________________________________________
Received By: ____________________________________________