

Tuesday, September 22, 2020
Board of Directors Meeting Agenda

The Board reserves the right to change the order of items on the agenda, with exception of public hearings. One or more members of the Board may participate in the meeting by telephonic communications. The Board Members and members of the public may join this meeting via Zoom <https://asu.zoom.us/j/99555002159> or by dialing 602-753-0140 at 1:00pm. Pursuant to A.R.S. §38-431.02(H) the Board will not discuss, consider, or decide those matters not listed on the agenda.

A. Regular Session

1. Call to Order – George Dean
2. Pledge of Allegiance – George Dean
3. Roll Call – Board Clerk

B. Public Participation

1. Call for Public Participation - George Dean

C. Approval of Action Items

1. Request Approval of the Board of Directors meeting minutes for August 12, 2020.
2. Request Approval to appoint Forrest Valora as the FEMA Authorized Representative for ASU Preparatory Academy.

D. Informational Items

1. Presentation of ASU Preparatory Academies Re-Opening Plan.
2. Annual Review of the External Financial Report.
3. Introduction of ASU Prep Digital’s Director of Academics, Director of Digital Academy, and Elementary School Principal.
4. The next ASU Preparatory Academy Board of Directors Meeting is Tuesday, November 3, 2020.

E. Adjournment

1. Adjournment

Agenda Item Details

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|----------|--|
| Meeting | September 22, 2020 - Board of Directors Meeting – Notice of Public Meeting – Notice of Regular Session |
| Category | C. Approval of Action Items 1. Request Approval of the Board of Director meeting minutes for August 12, 2020. |
| Access | Public |
| Type | Action |

Recommended Action

It is requested that the Board of Directors approve the meeting minutes from August 12, 2020.

**Board of Directors Meeting
Regular Session Minutes
Wednesday, August 12, 2020
1:00 pm**

George Dean, *Chairman*, presided over the ASU Preparatory Academy Board of Directors Meeting via Zoom link <https://asu.zoom.us/j/98719870556>.

Board Members Present:

George Dean
Chairperson

José Cárdenas
Vice Chairperson

Anna Battle
Senior Official/Secretary

James Rund
Director

Board Members NOT Present:

Abran Villegas
Director

Non-Board Members Present:

Alea Boudreau
Board Clerk

John Kemper
Treasurer, ASU Prep

Julie Young
*Managing Director, ASU Prep &
ASU Prep Digital*

Catherine Crary
*Director of Strategy, Evaluation &
Development, ASU Prep*

Forrest Valora
*Finance & Budget Officer, ASU
Prep*

A. Regular Session

1. Call to Order – George Dean
George Dean called the meeting to order at 1:03pm
2. Pledge of Allegiance – George Dean
George Dean led the meeting attendees in the Pledge of Allegiance.
3. Roll Call – Board Clerk
Alea Boudreau took roll call and verified a quorum was present.

B. Public Participation

1. George Dean made a call for Public Participation. There were no attendees present.

C. Approval of Action Items

1. Request Approval of the Board of Directors meeting minutes for July 14, 2020.

Discussion: None

On a motion by James Rund, and a second by Anna Battle, the Board approved the meeting minutes for July 14, 2020.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, Anna Battle, and James Rund.

2. Request Approval from the Board of Directors to adopt the revised 2020-2021 school calendars for ASU Preparatory Academies Phoenix, South Phoenix, Polytechnic and Casa Grande campuses.

Discussion: Anna Battle provided an overview of justification for the revision. ASU Preparatory Academy students will begin virtual learning on 8/17/20 vs. the original start date of 8/10/20. ASU Prep is taking precautions based on public health recommendations and standards and educating all members of the community on steps they can take to reduce risks to themselves and others. ASU Prep is following public safety standards and recommendations, evolving as they change. The new start date will also allow extra time to provide parent orientations, deploy student laptops, learning materials, hotspots, and allow additional teacher professional development and preparation.

On a motion by James Rund, and a second by Jose Cardenas, the Board approved the adoption of the revised 2020-2021 school calendars.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, Anna Battle, and James Rund.

3. Request Approval from the Board of Directors to adopt the Arizona Department of Education/ASU Preparatory Academy Mitigation Plan.

Discussion: Catherine Crary presented the Mitigation Plan that will be submitted after Board approval to the Arizona Department of Education. ASU Prep will follow the guidance provided by the Arizona Department of Education (ADE), Arizona Department of Health Services (ADHS), Maricopa County Department of Public Health (MCDPH), Pinal County Public Health (PCPH), and the Centers for Disease Control (CDC). Specifically, ASU Prep will utilize the following guidance to make decisions:

- ADE Roadmap for Reopening Schools (June 2020)
- ADE Considerations for Leaders in Reopening Schools (June 2020)
- ADHS Safely Returning to In-Person Instruction (August 6, 2020)
 - Including the School Benchmarks by County – Dashboard
- CDC Considerations for Schools: Operating Schools During COVID-19 (May 19, 2020)

On a motion by James Rund, and a second by Jose Cardenas, the Board approved the Arizona Department of Education/ASU Preparatory Academy Mitigation Plan.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, Anna Battle, and James Rund.

4. Request Approval from the Board of Directors to adopt the Continuity of Pay for Employees Policy.

Discussion: Forrest Valora presented the proposed policy to the Board. Per the Arizona Executive Order 2020-51, Arizona's public schools may continue to pay their employees or classes of employees, including hourly employees, during periods of school building closure. This is not the situation currently at ASU Prep, but approval is needed in case this situation would occur in the future.

On a motion by James Rund, and a second by Jose Cardenas, the Board approved to adopt the Continuity of Pay for Employees Policy.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, Anna Battle, and James Rund.

5. Request Approval from the Board of Directors to expand the enrollment cap of ASU Prep Digital students from 2,000 to 6,000.

Discussion: John Kemper advised the board that ASU Prep Digital has increased interest for enrollment from an Arizona full time perspective as well as national interest. ASU Prep currently has 4,900 students registered to begin 8/17/20 and 9/8/20 and is requesting the additional cap to ensure appropriate funding from the State of Arizona.

On a motion by James Rund, and a second by Jose Cardenas, the Board approved to expand the enrollment cap of ASU Prep Digital students from 2,000 to 6,000.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, Anna Battle, and James Rund.

D. Informational Items

1. ASU Prep/PESD Lease

ASU Preparatory Academy's Lease with Phoenix Elementary School District will be presented to the Phoenix Elementary School District Governing Board meeting on 8/13/20. John Kemper provided the Board with lease details and Anna Battle provided the Board with the proposed In-Kind Services.

2. Next Board Meeting is Tuesday, September 22, 2020.

The next ASU Prep Board Meeting takes place on Tuesday, September 22, 2020 at 1pm via Zoom <https://asu.zoom.us/j/99555002159> Or dial in number 602-753-0140.

E. Adjournment


1. Adjournment

On a motion by Jose Cardenas, and a second by James Rund, the meeting was adjourned.

FINAL RESOLUTION: Meeting adjourned at 1:34 pm.

YEA: George Dean, Jose Cardenas, Anna Battle, and James Rund.

Respectfully submitted this 27th day of August, 2020.

By: 
ASU Preparatory Academy
Board of Directors Chairperson or designee

Agenda Item Details

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|----------|---|
| Meeting | September 22, 2020 - Board of Directors Meeting - Notice of Regular |
| Category | Session C. Approval of Action Items 2. Request that the Board of Directors approve Forrest Valora as the FEMA Authorized Representative for ASU Preparatory Academy. |
| Access | Public |
| Type | Action |

Recommended Action

School districts and charter schools have the opportunity to be reimbursed for COVID related expenses through FEMA (Federal Emergency Management Agency). We would like to explore any opportunities there might be for our organization to be reimbursed for COVID related expenses. In order to do this, the Board of Directors needs to approve a designated applicants agent. We are proposing that Forrest Valora act as the applicants agent for ASU Preparatory Academy.

**ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS
DESIGNATION OF APPLICANT'S AGENT FORM**

The intent of this **DESIGNATION** is to appoint an **APPLICANT'S AGENT** for the following:

Select program(s) Public Assistance HMA Mitigation Program SEC Mitigation

Select duration Until further notice Only Event _____ From _____ to _____

Applicant: ASU Preparatory Academy

CERTIFICATION

I, John Kemper, duly appointed and CFO of
(Authorizing Official's Name) (Title)

ASU Preparatory Academy, do hereby certify that the information below is true and correct,
(Applicant)

based on a resolution passed and approved (**attached**) by the Governing Board
(Governing Body)

of ASU Preparatory Academy on the 22 day of September 2020.
(Applicant) (day) (month) (year)

Forrest Valora II has been designated as the Applicant's Agent
(Name of Designated Applicant's Agent)

to act on behalf of ASU Preparatory Academy.
(Applicant)

CFO
(Authorizing Official's Signature) (Title) (Date)

This document MUST be accompanied by a copy of the Resolution or Meeting Minutes by your governing board which designated the Applicant's Agent.

Designated Applicant's Agent

Name Forrest Valora II

Title/Official Position Controller

Full Mailing Address 1130 E. University Dr. Suite 230 Tempe, AZ 85281

Email Address forrest.valora@asu.edu

Daytime Telephone Number 480-727-5805 Cell 480-206-9357
(Please include area code and extension if not a direct number)

For DEMA Use Only

Received By: _____
(Initials & Date)

March 2020

Form #AZ PA 204-4