

Tuesday, May 10, 2016

Board of Directors Meeting Agenda

The Board reserves the right to change the order of items on the agenda, with exception of public hearings.

One or more members of the Board may participate in the meeting by telephonic communications.

Pursuant to A.R.S. §38-431.02(H) the Board will not discuss, consider, or decide those matters not listed on the agenda.

A. Regular Session

1. Call to Order – George Dean
2. Pledge of Allegiance - George Dean
3. Roll Call – Board Clerk

B. Public Participation

1. Call for Public Participation - George Dean

C. Approval of Action Items

1. Request Approval of the Board of Directors meeting minutes for February 9th, 2016
2. Request Approval of the revised FY2016 budgets for:
 - ASU Preparatory Academy Phoenix Elementary

D. Informational Items

1. General Updates

E. Adjournment

1. Adjournment

Agenda Item Details

Meeting	May 10, 2016 - Board of Directors Meeting - Notice of Public Meeting - Notice of Regular Session
Category	C. Approval of Action Items
Subject	1. Request Approval of the Board of Directors Meeting Minutes for February 9, 2016
Access	Public
Type	Action

Recommended Action

It is requested that the Board of Directors approves the meeting minutes for February 9, 2016

**Board of Directors Meeting
Regular Session Minutes
Tuesday, February 9, 2016
3:00 P.M.**

George Dean, *Chairman*, presided over the ASU Preparatory Academy Board of Directors Meeting in the Fulton Center Conference Room 2210 at 300 E. University Dr. Tempe, AZ 85281.

Board Members present:
Myriam Roa (telephonic)
Secretary

Josephine Marsh
Member

Beatriz Rendón
President/CEO, Ex-officio Director

Deborah Gonzalez
Vice President
Chief Academic Officer

Chevy Humphrey (telephonic)
Treasurer

Carole Greenes
Member

Board Members Not Present:
Alice "Dinky" Snell
Member

Jose Cardenas
Vice-Chairman

Also Present were:
Marcie Rodriguez
Executive Business Officer

Cynthia Webler
Human Capital Director

Leslie Easton
Board Clerk

A. Regular Session

1. Call to Order – George Dean

George Dean called the meeting to order at 3:09 p.m.

2. Pledge of Allegiance - George Dean

George Dean led the meeting attendees in the Pledge of Allegiance.

3. Roll Call – Board Clerk

Leslie Easton took roll and verified a quorum was present.

B. Public Participation

*George Dean made a call to the public, Leslie Easton verified that **no Requests to Speak** had been received.*

C. Notice of Executive Session

Beatriz Rendón confirmed an Executive Session was needed.

On a motion by Beatriz Rendon and a second by Deborah Gonzalez, the Board entered into Executive Session at 3:11pm.

On a motion by George Dean and a second by Deborah Gonzalez, the Board ended their Executive Session at 3:34pm.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Josephine Marsh, Beatriz Rendón, Myriam Roa, Chevy Humphrey, Deborah Gonzalez and Carole Greenes.

D. Approval of Action Items

1. *Request Approval of the Board of Directors Meeting minutes for September 25, 2015.*

On a motion by George Dean and a second by Beatriz Rendon, the Board of Directors Meeting minutes for November 17, 2015, were approved.

Discussion:

No discussion took place.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Josephine Marsh, Beatriz Rendón, Myriam Roa, Chevy Humphrey, Deborah Gonzalez and Carole Greenes.

E. Informational Items

1. *Benchmark Assessment Report*

Benchmark Assessment Report Discussion:

- Deborah Gonzalez presented benchmark assessment results attained with the Measured Progress program.
- Deborah explained each benchmark is a set of standards for each particular quarter. The students are tested only on the curriculum the teacher has taught in that quarter.
- Deborah summarized by stating AzMERIT testing will be taken all online this year and this assessment program helps to prepare our students navigate through an online environment.

2. *ASU FTF/ASUPA Alumni Report*

ASU FTF/ASUPA Discussion:

- Beatriz presented first time freshman information from the ASU Preparatory Academy inaugural class of 2015 and how they compare to ASU resident FTF, ASU resident FTF Pell recipients and overall ASU first time freshman.
- Beatriz reported 84% of the ASU Prep alumni have enrolled in a college course for spring 2016.
- Beatriz stated there is an event in March where the ASU Prep Alum at ASU are meeting the graduating seniors from ASU Prep to share stories, establish relationships and mentorships for these students coming into college.

F. Adjournment

1. *Adjournment*

YEA: *George Dean, Josephine Marsh, Beatriz Rendón, Myriam Roa, Chevy Humphrey, Deborah Gonzalez and Carole Greenes.*

On a motion by Josephine Marsh and a second by Carole Greenes, the meeting was adjourned.

RESOLUTION: Meeting adjourned at 4:07pm.

Respectfully submitted on this 11th day of February, 2016.

By: _____


ASU Preparatory Academy
Board of Directors Chairperson or designee

Agenda Item Details

Meeting	May 10, 2016 - Board of Directors Meeting - Notice of Public Meeting - Notice of Regular Session
Category	C. Approval of Action Items
Subject	2. Request Approval of the revised FY2016 budgets for: <ul style="list-style-type: none">• ASU Prep Phoenix Elementary
Access	Public
Type	Action

Recommended Action

It is requested that the Board of Directors approves the FY2016 Annual Financial Reports for ASU Prep Phoenix Elementary.

2015-16 Budget Revision Summary

	Revised Budget	Adopted Budget	Adjustment
Expenses			
Instruction	\$1,270,479	\$1,280,555	\$ (10,076)
Central Services	\$ 144,868	\$ 154,921	\$ (10,053)
Total			\$ (20,129)

In accordance with A.R.S. §15-185 Charter schools may revise their adopted budgets during the fiscal year provided all revisions are completed and approved at a Governing Board meeting before May 15, 2016. If a school overestimated its budgeted student count it **must** revise its budget before May 15. ASU Preparatory Academy – Phoenix Elementary weighted student count at 100th day is 4.49 students less than what was estimated prior to the opening of school on the adopted budget. As a result our equalization payment will decrease by \$20,129.

Expenses	Salaries 6100	Employee Benefits 6200	Totals		% Increase/ Decrease
			Prior Year 2015	Budget Year 2016	
Classroom Site Project 1011 - Base Salary					
100 Regular Education					
1000 Instruction	12,020	3,606	23,986	15,626	-34.9% 1.
2100 Support Services - Students	800	240	1,667	1,040	-37.6% 2.
2200 Support Services - Instruction			0	0	
Program 100 Subtotal (lines 1-3)	12,820	3,846	25,653	16,666	-35.0% 4.
200 Special Education					
1000 Instruction	2,401	720	1,667	3,121	87.2% 5.
2100 Support Services - Students	800	240	0	1,040	
2200 Support Services - Instruction			0	0	
Program 200 Subtotal (lines 5-7)	3,201	960	1,667	4,161	149.6% 8.
Other Programs (Specify)					
1000 Instruction			0	0	
2100 Support Services - Students			0	0	
2200 Support Services - Instruction			0	0	
Other Programs Subtotal (lines 9-11)	0	0	0	0	
Total Expenses (lines 4, 8, and 12)	16,021	4,806	27,320	20,827	-23.8% 13.
Classroom Site Project 1012 - Performance Pay					
100 Regular Education					
1000 Instruction	24,040	7,212	47,974	31,252	-34.9% 14.
2100 Support Services - Students	1,600	480	3,333	2,080	-37.6% 15.
2200 Support Services - Instruction			0	0	
Program 100 Subtotal (lines 14-16)	25,640	7,692	51,307	33,332	-35.0% 17.
200 Special Education					
1000 Instruction	4,802	1,441	3,333	6,243	87.3% 18.
2100 Support Services - Students	1,600	480	0	2,080	
2200 Support Services - Instruction			0	0	
Program 200 Subtotal (lines 18-20)	6,402	1,921	3,333	8,323	149.7% 21.
Other Programs (Specify)					
1000 Instruction			0	0	
2100 Support Services - Students			0	0	
2200 Support Services - Instruction			0	0	
Other Programs Subtotal (lines 22-24)	0	0	0	0	
Total Expenses (lines 17, 21, and 25)	32,042	9,613	54,640	41,655	-23.8% 26.

Expenses	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Totals		% Increase/ Decrease
					Prior Year 2015	Budget Year 2016	
Classroom Site Project 1013 - Other							
100 Regular Education							
1000 Instruction	24,040	7,212			47,048	31,252	-33.6% 1.
2100 Support Services - Students	1,600	480			3,333	2,080	-37.6% 2.
2200 Support Services - Instruction					0	0	
Program 100 Subtotal (lines 1-3)	25,640	7,692	0	0	50,381	33,332	-33.8% 4.
200 Special Education							
1000 Instruction	4,801	1,440			3,333	6,241	87.2% 5.
2100 Support Services - Students	1,600	480			0	2,080	
2200 Support Services - Instruction					0	0	
Program 200 Subtotal (lines 5-7)	6,401	1,920	0	0	3,333	8,321	149.7% 8.
530 Dropout Prevention Programs							
1000 Instruction					0	0	
Other Programs (Specify)							
1000 Instruction					0	0	
2100, 2200 Support Services - Students/Instruction					0	0	
Other Programs Subtotal (lines 10-11)	0	0	0	0	0	0	
Total Expenses (lines 4, 8, 9, and 12)	32,041	9,612	0	0	53,714	41,653	-22.5% 13.
Total Classroom Site Projects (line 13 & p. 3, lines 13 & 26)	80,104	24,031	0	0	135,674	104,135	-23.2% 14.

INSTRUCTIONAL IMPROVEMENT PROJECT
Indicate amounts budgeted in Project 1020 for the following:

1. Teacher Compensation Increases
2. Class Size Reduction
3. Dropout Prevention Programs
4. Instructional Improvement Programs
5. Total Instructional Improvement (lines 1-4)

	Prior Year 2015	Budget Year 2016
1.	15,731	15,600
2.	0	0
3.	0	0
4.	0	0
5.	15,731	15,600

FY 2016 SUMMARY OF CHARTER SCHOOL PROPOSED BUDGET

CTDS Number 078546000

The budget of ASU Preparatory Phoenix Elementary for fiscal year 2016 was officially proposed by the Governing Board on June 23, 2015. The complete budget may be reviewed by contacting Marcie Rodriguez at 480-727-5809 or marcie.rodriguez@asu.edu.

	Totals		% Increase/Decrease
	Prior Year 2015	Budget Year 2016	
1000 SCHOOLWIDE PROJECT			
100 Regular Education	1,311,339	1,270,479	-3.1%
1000 Instruction			
Support Services			
2100 Students	126,776	123,826	-2.3%
2200 Instruction	19,955	19,929	-0.1%
2300 General Administration	74,541	72,319	-3.0%
2400 School Administration	108,339	103,192	-4.8%
2500 Central Services	164,537	144,868	-12.0%
2600 Operation & Maintenance of Plant	454,865	452,862	-0.4%
2900 Other Support Services	0	0	0.0%
3000 Operation of Noninstructional Services	82,736	82,736	0.0%
4000 Facilities Acquisition & Construction	6,108	6,108	0.0%
5000 Debt Service	0	0	0.0%
610 School-Sponsored Cocurricular Activities	14,154	14,154	0.0%
620 School-Sponsored Athletics	6,128	6,128	0.0%
630, 700, 800, 900 Other Programs	82,814	82,814	0.0%
Regular Education Subtotal	2,452,292	2,379,415	-3.0%
200 Special Education			
1000 Instruction	153,602	142,896	-7.0%
Support Services			
2100 Students	0	0	0.0%
2200 Instruction	6,257	6,257	0.0%
2300 General Administration	0	0	0.0%
2400 School Administration	0	0	0.0%
2500 Central Services	0	0	0.0%
2600 Operation & Maintenance of Plant	0	0	0.0%
2900 Other Support Services	0	0	0.0%
3000 Operation of Noninstructional Services	0	0	0.0%
4000 Facilities Acquisition & Construction	0	0	0.0%
5000 Debt Service	0	0	0.0%
Special Education Subtotal	159,859	149,153	-6.7%
300 Special Ed. Disability Title 8 PL 103-382 Add-On	0	0	0.0%
400 Pupil Transportation	40,062	40,062	0.0%
530 Dropout Prevention Programs	0	0	0.0%
540 Joint Career & Tech. Ed. & Voc. Ed. Center	0	0	0.0%
550 K-3 Reading	35,003	36,262	3.6%
Total	2,687,216	2,604,892	-3.1%

SPECIAL EDUCATION PROGRAMS	Totals		% Increase/Decrease
	Prior Year 2015	Budget Year 2016	
Autism	18,045	15,000	-16.9%
Developmental Delay	0	0	0.0%
Emotional Disability	0	0	0.0%
Hearing Impairment	12,000	10,000	-16.7%
Other Health Impairments	0	0	0.0%
Specific Learning Disability	25,000	22,000	-12.0%
Mild, Moderate, or Severe Intellectual Disability	0	0	0.0%
Multiple Disabilities	0	0	0.0%
Multiple Disabilities with Severe Sensory Impairment	0	0	0.0%
Orthopedic Impairment	0	0	0.0%
Preschool Severe Delay	0	0	0.0%
Speech/Language Impairment	109,752	102,153	-6.9%
Traumatic Brain Injury	0	0	0.0%
Visual Impairment	0	0	0.0%
Gifted Education	0	0	0.0%
ELL Incremental Costs	0	0	0.0%
ELL Compensatory Instruction	0	0	0.0%
Remedial Education	0	0	0.0%
Vocational and Technological Ed.	0	0	0.0%
Career Education	0	0	0.0%
Total	164,797	149,153	-9.5%

EXPENSES BY PROJECT	Totals		% Increase/Decrease
	Prior Year 2015	Budget Year 2016	
Schoolwide	2,687,216	2,604,892	-3.1%
Classroom Site Projects	135,674	104,135	-23.2%
Instructional Improvement	15,731	15,600	-0.8%
ELL Structured English Immersion	0	0	0.0%
ELL Compensatory Instruction	0	0	0.0%
Federal Projects	389,846	380,000	-2.5%
State Projects	0	0	0.0%
Capital Acquisitions	0	0	0.0%
Total Expenses	3,228,467	3,104,627	-3.8%

Agenda Item Details

Meeting	May 10, 2016 - Board of Directors Meeting - Notice of Public Meeting - Notice of Regular Session
Category	D. Informational Items
Subject	1. General Updates
Access	Public
Type	Discussion

Informational Item

The Board of Directors will be discussing general updates