Virtual Learning Space Protocol for Students Learning On-Campus
2020-2021 School Year

ASU Preparatory Academies will offer a virtual learning space on campus for students needing a free, safe place for their child to participate in their virtual learning beginning on August 17th and lasting until in-person and hybrid classes resume. Our number one priority is your child’s safety and well being. Students will be physically distanced in a large space and supervised by school staff. We will also provide the following student support services: nutrition services (breakfast and lunch, where applicable), special education services (where applicable), and health services.

A Virtual Learning Space will be available Monday - Friday 8:15am-3:15pm at the following locations.
- ASU Preparatory Academy Casa Grande 9-12: 2612 W. Gila Bend Highway
- ASU Preparatory Academy Phoenix K-12: 735 E. Fillmore Street
- ASU Preparatory Academy Poly STEM K-6: 6950 E. Williams Field Road

Parent Expectations
- You will need to take your child's temperature before you leave home and if the temperature is 100.4 degrees or higher, your child must stay home. We will confirm with families that they have checked their child’s temperature and ask parents the following questions:
  a. Has your child had a fever of 100.4 or greater, felt feverish or have the chills in the last 72 hours?
  b. Has your child been in close contact with a confirmed or suspected case of COVID-19 within the past 14 days? Or Do you live with someone with a confirmed or suspected case of COVID-19?
  c. Is your child experiencing any new or unexplained respiratory symptoms including a cough, sore throat, shortness of breath or runny nose?
  d. Is your child experiencing any new or unexplained muscle aches, headache, fatigue, nausea/vomiting or diarrhea?
  e. Has your child experienced any new or unexplained change in your sense of taste or smell?
- Familiarize yourself with our health and safety protocols (English | Spanish).
- Parents shall be aware this virtual learning space is only open between 8:15am - 3:15pm. The instructional day is only 8:15am-2:15pm, but an additional hour for students to complete assignments so they may limit the homework time will be provided.
- Drop-off and Pick-up times will be in designated areas on each campus.
- Parents are asked to schedule any school-related business through the front office. When the parent arrives at school, school personnel will escort them into the building. You will be required to wear a mask covering their nose and mouth while on campus (indoors and outdoors).
- Typical attendance requirements need to be followed: if your student will arrive at school late, will be absent, or need to leave early - please call the front office by 8:15 am each day.

If the county health department, in conjunction with ADHS, advises us to close a school due to a local outbreak, you will be notified the virtual learning space may not be available. We will communicate with you as soon as possible.

**Student Expectations**

- All students are required to wear a mask covering their nose and mouth while on campus (indoors and outdoors). We will provide mask breaks throughout the day when students are on campus. If you need a mask and don’t have one you can [order one here](#).
- Students are expected to stay six feet apart from each other at all times, following the markings on the floor or tables/desks.
- Students are expected to follow the schedule their teacher(s) set for them, including the participation in live lessons, application time, and supplemental materials.
- Student dress code while in the virtual learning space is the same as the dress code shared during orientation.
- Students are expected to bring their school issued laptop/device and charger to the virtual learning space each day.
- Students need to bring the school supplies they need to complete their learning each day. This may include a pencil, pen, paper, calculator, etc.
- Students are expected to wear the headphones provided to keep noise levels down in the learning space.
- Students will need to adhere to the information provided in the [2020-2021 Student Handbook](#) including health and safety protocols. If your student does not follow the appropriate code of conduct we will follow the consequences matrix and could eventually ask the student to leave the virtual classroom learning space.

**Sign-up:**

- If you would like your child to come to campus to learn in the Virtual Learning Space please contact your school’s front office.
- If your needs change and you now need a safe learning space from your child please try to notify your school’s front office one week prior to beginning to use this space. This will allow us to make sure we have a spot for your child and appropriate supervision, and meals when appropriate.

As the parent/guardian of this student, I have read the information above, and have discussed the student expectations with my child.

____________________________________________
Parent/Guardian Signature       Date