



Tuesday, February 8, 2022 at 11:30am

Board of Directors Meeting Agenda

The Board reserves the right to change the order of items on the agenda, with exception of public hearings. One or more members of the Board may participate in the meeting by telephonic communications. The Board Members and members of the public may join this meeting via Zoom <https://asu.zoom.us/j/89705022855> or dial in to 602-753-0140. Pursuant to A.R.S. §38-431.02(H) the Board will not discuss, consider, or decide those matters not listed on the agenda. Pursuant to A.R.S. 38-431.03 (A), the Board may vote to go into Executive Session, which will not be open to the public. Copies of the agenda and supporting materials will be available 24 hours prior to the meeting on line at <https://asuprep.asu.edu/governance/>

A. Regular Session

1. Call to Order – George Dean
2. Pledge of Allegiance – George Dean
3. Roll Call – Board Clerk

B. Public Participation

1. Call for Public Participation - George Dean

C. Approval of Action Items

1. Request approval of the Board of Directors meeting minutes for November 10, 2021
2. Pilgrim Rest – Add 6th grade

D. Executive Session. All business conducted in Executive Session is confidential pursuant to A.R.S. 38-431.03. At this time, the public is to leave the room and take all materials such as backpacks, purses, and briefcases.

E. Informational/Discussion Items

1. ASU Preparatory Academy Health & Safety Update – Janet Holt, Director of Exceptional Programs
2. ASU West Partnership – Megan Hanley, Director of Academies & Student Initiatives
3. Annual and 5 Year Review Update, Forrest Valora
4. Finance Update, Forrest Valora
5. Next Board Meeting is Tuesday, May 10, 2022

F. Adjournment

1. Adjournment

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	C. Approval of Action Items 1. Request Approval of the regular Board meeting minutes for November 10, 2021.
Access	Public
Type	Action

Recommended Action

It is requested that the Board of Directors approve the regular Board meeting minutes from November 10, 2021.

**Board of Directors Meeting
Regular Session Minutes
Wednesday, November 10,
2021**

George Dean, Chairman, presided over the ASU Preparatory Academy Board of Directors Meeting via Zoom link <https://asu.zoom.us/j/84292635342>.

Board Members Present:

George Dean
Director/Chairperson

José Cárdenas
Director/Vice Chairperson

James Rund
Director

*Board Members **NOT**
Present:*

N/A

Non-Board Members Present:

Alea Boudreau
Board Clerk

Julie Young
Managing Director,
ASU Prep & ASU Prep Digital

John Kemper
Chief Financial Officer, ASU Prep

Forrest Valora
Finance & Budget Officer, ASU Prep

Carrie Larson
Interim Head of Schools, ASU Prep

Janet Holt
Director of Exceptional Programs, ASU
Prep

Kerri McMillen
Program Manager, ASU Prep Digital

Dr. Johanna Even
K-12 Principal, ASU Prep Phoenix Campus

Crystal Brown
Hybrid Teacher, ASU Prep Phoenix
Campus

A. Regular Session

1. Call to Order – George Dean
George Dean called the meeting to order at 9:01 am
2. Pledge of Allegiance – George Dean
George Dean led the meeting attendees in the Pledge of Allegiance.
3. Roll Call – Board Clerk
Alea Boudreau took roll call and verified a quorum was present.

B. Public Participation

1. George Dean made a call for Public Participation. There were no attendees present.

C. Approval of Action Items

1. Request Approval of the Board of Director meeting minutes for October 12, 2021.

Discussion: None

On a motion by James Rund, and a second by Jose Cardenas, the Board approved the Board of Directors meeting minutes for October 12, 2021.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, and James Rund.

2. Request Approval of the Board of Directors for the FY22-FY23 ASU Preparatory Academy school calendars.

Discussion: None

On a motion by Jose Cardenas, and a second by James Rund, the Board approved the FY22-FY23 school calendars for ASU Preparatory Academy.

FINAL RESOLUTION: Motion Carries

YEA: George Dean, Jose Cardenas, and James Rund.

D. Discussion and Informational Items

1. Health and Safety Update

Janet Holt presented a health and safety update to the Board of Directors. A weekly tracking document has been implemented for each ASU Prep school location.

Highlights:

- Pooled testing has been rolled out at each ASU Prep Immersion Campus
- An increase of COVID cases has been determined at ASU Prep Phoenix and Poly campuses
- Encouragement for the vaccination for all eligible students and staff – vaccinations are now available for children 5-11 years old
- An ASU Prep dashboard will be implemented as of Friday, November 12th, 2021 that will reflect the number of positive cases and affected students (quarantined as close contacts)

2. ASU West Partnership/Microschools

Carrie Larson discussed the partnership between ASU West and ASU Prep to enable student success. Success at ASU Prep is empowered by personalizing the learning experience so that each student meets equal and high expectations anywhere and anytime. Learner context and community need matters. Each learner is on a journey that reflects their lived experience and sets them up on a pathway to enrollment at ASU in a relevant field that supports both individual success and positive community impact. This partnership includes giving west valley ASU Prep students the opportunity to come to the ASU West campus:

- The students will be able to attend one day per week
- Will be a full day on campus from 7:00am – 5:00pm
- Students will focus on real world learning
- They will be able to have time with faculty each week
- Students will be able to earn 1 elective credit
- This will build a pipeline directly to ASU

An example of a day at ASU West for the ASU Prep student:

7:00 AM	Foundations - Optional early session on-site with individual or small-group coaching around core ASU Prep Digital Curriculum
9:30 AM	Planning - Review current learning projects, set goals for the day/week, meet with teams and/or coaches
10:00 AM	Immersion Seminars - ASU professionals guide students through specific skill development related to Impact Lab projects and ASU course content.
12:00 PM	Lunch/Social - Lunch, social, wellness time
12:45 PM	Impact/Performance Lab - Students work in small groups on real-world projects related to the partner ASU program area of study. Design sprint format is used to understand community need, partner with community members and build viable prototype within sprint time period.
3:00 PM	Foundations - Optional late session on-site with individual or small-group coaching around core ASU Prep Digital Curriculum
5:00 PM	Finish

3. ASU Prep Digital Global Leadership Exchange

Kerri McMillen presented an update to the Global Leadership Exchange to the Board of Directors. Some of the highlights below:

- The Global Leadership Exchange program began last year utilizing a grant from the Stevens Initiative.
- HS students grades 9-12, as well as middle school students are meeting on a weekly basis with South Africa and Moroccan students
- 75 ASUPD high school students and 20 middle school students are currently participating with an estimate of 20 additional in the Spring
- Students are taking on different challenges such as climate change, plastic and pollution, human migration, clean water and access to technology and working together to tackle these challenges
- The program uses discovery based learning and hands on problem solving – most of the students in this program have a passion for problem solving through this global alliance
- [High School Video Link](#)
- [Middle School Video Link](#)

4. Dual Language Immersion

Dr. Johanna Even presented the Board with an overview of ASU Prep Phoenix's Dual Language Academy:

- Dual Language education is a form of bilingual education in which students learn academic language and content in English and another language
- 50/50 Dual Language (50% English/50% in the other language) is one of the four approved models for instruction of English learners in the state of Arizona and ASU Prep Phoenix is utilizing this model beginning in Kindergarten
- ASU Prep Phoenix Program Goals:
 - Develop high levels of proficiency in listening, oral, reading, and writing in both English and Spanish
 - Achieve academic excellence in all subject areas as they learn in both languages
 - Acquire an understanding and appreciation of cross-cultural differences
 - Develop a positive self-esteem
- ASU Prep Phoenix Curriculum Plan:
 - Standards based
 - Promotes bilingual, bi-literate, and multicultural competencies for all students
 - Uses integrated thematic units and technology
 - Connects language arts, math, science and social studies
 - Music, art, physical education, and STEM are part of the curriculum taught in English

5. Upcoming ASU Prep Board Meeting

The next ASU Prep Board Meeting will be held on Tuesday, February 8, 2022.

E. Adjournment

1. Adjournment

On a motion by Jose Cardenas, and a second by James Rund, the meeting was adjourned.FINAL

RESOLUTION: Meeting adjourned at 9:38 am.

YEA: George Dean, Jose Cardenas, and James Rund.

Respectfully submitted this 12th day of November 2021.

By:



ASU Preparatory Academy

Board of Directors Chairperson or designee

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	C. Approval of Action Items 2. Request to approve addition of 6 th Grade at the Pilgrim Rest campus
Access	Public
Type	Action

Recommended Action

It is requested that the Board of Directors approve Pilgrim Rest to add 6th grade for the FY22-FY23 school year.

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	D. Informational Item
Subject	1. Health and Safety Update
Access	Public
Type	Information

Recommended Action – Informational Item

Janet Holt, ASU Prep Director of Exceptional Programs, will present the Board of Directors with an ASU Preparatory Academy health and safety update.

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	D. Informational Item
Subject	2. ASU West Partnership
Access	Public
Type	Information

Recommended Action – Informational Item

Megan Hanley, ASU Prep Director of Academies & Student Initiatives, will present the Board of Directors with an ASUPreparatory Academy/ASU West Partnership update.

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	D. Informational Item
Subject	3. 5 Year and Annual Review Update
Access	Public
Type	Information

Recommended Action – Informational Item

Forrest Valora, ASU Prep Budget & Finance Officer, will provide an update on the annual and 5 year charter school reviews to the Board of Directors.

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	D. Informational Item
Subject	4. Finance Update
Access	Public
Type	Information

Recommended Action – Informational Item

Forrest Valora, ASU Prep Budget & Finance Officer, will provide a update on the organizations financial performance for the first half of the fiscal year to the Board of Directors.

ASU Prep Revenue & Expense Forecast
As of December 31, 2021

I. Student Headcount & Enrollment

Students	Network	%	Immersion	%	Digital	%	ASUP Total
FY22 AZFT ADM Forecast	-	0.0%	2,800	44.4%	3,500	56%	6,300
ASUP Global Student Forecast	-	0.0%	-	0.0%	29,342	0%	29,342
Total	-	-	2,800	-	32,842	-	35,642
YTD Variance Analysis							
YTD FY22 AZFT ADM	-	0.0%	2,797	44.1%	3,544	56%	6,341
YTD Global Student Actual	-	0.0%	-	0.0%	21,101	100%	21,101
Variance to Forecast	#REF!	-	(3)	0.0%	(8,197)	100.0%	(8,200)
Enrollments	Network	%	Immersion	%	Digital	%	ASUP Total
FY22 ADM Enrollment Forecast	-	0.0%	33,600	44.4%	42,000	55.6%	75,600
ASUP Global Student Forecast	-	0.0%	-	0.0%	325,850	0.0%	325,850
Total	-	-	33,600	-	367,850	-	401,450
YTD Variance Analysis							
YTD FY22 AZFT ADM Enrollments	-	0.0%	33,564	44.1%	42,528	55.9%	76,092
YTD FY22 Global Enrollments	-	0.0%	-	0.0%	211,010	100.0%	211,010
Variance to Forecast	-	0.0%	(36)	-0.1%	(114,312)	-31.1%	114,348

II. YTD Budget Variance Report

Revenue	Network	%	Immersion	%	Digital	%	ASUP Total
FY22 Revenue Forecast	-	0.0%	32,534,085	39.9%	50,863,899	60.1%	83,397,984
YTD Variance Analysis							
YTD FY22 Revenue Forecast	-	0.0%	16,267,043	39.9%	25,431,950	60.1%	41,698,992
FY22 YTD Revenue Actual	-	0.0%	16,032,473	37.2%	27,013,736	62.8%	43,046,209
Variance to Forecast	-	0.0%	\$ (234,570)	-1.4%	\$ 1,581,787	6.2%	\$ 1,347,217
Personnel Expense	Network	%	Immersion	%	Digital	%	ASUP Total
FY22 Personnel Expense Forecast	5,034,237	9.5%	22,268,741	42.7%	26,351,292	47.7%	53,654,270
YTD Variance Analysis							
YTD FY22 Personnel Forecast	2,517,119	9.4%	11,134,371	41.5%	13,175,646	49.1%	26,827,135
FY22 YTD Personnel Actual	2,037,110	7.9%	9,408,033	36.7%	14,217,807	55.4%	25,662,950
Variance to Forecast	480,009	19.1%	1,726,338	15.5%	(1,042,161)	-7.9%	1,164,185
Operating Expense	Network	%	Immersion	%	Digital	%	ASUP Total
FY22 Other Operating Forecast	3,468,957	14.2%	8,693,218	35.6%	12,272,352	50.2%	24,434,527
YTD Variance Analysis							
YTD FY22 Other Op Expense Forecast	1,734,479	14.2%	4,346,609	35.6%	6,136,176	50.2%	12,217,264
YTD FY22 Other Op Expense Actual	2,139,432	14.4%	5,618,765	37.8%	7,093,923	47.8%	14,852,120
Variance to Forecast	(404,954)	-23.3%	(1,272,156)	-29.3%	(957,747)	-15.6%	(2,634,857)
Total Expense	Network	%	Immersion	%	Digital	%	ASUP Total
Total FY22 Expense Forecast	8,503,194	10.7%	30,961,959	39.6%	38,623,644	49.7%	78,088,797
YTD Variance Analysis							
YTD Total FY22 Expense Forecast	4,251,597	10.9%	15,480,980	39.6%	19,311,822	49.5%	39,044,399
YTD Total FY22 Expense Actual	4,176,542	10.3%	15,026,798	37.1%	21,311,730	52.6%	40,515,070
Variance to Forecast	75,055	1.8%	454,182	2.9%	(1,999,908)	-10.4%	(1,470,672)
Net Operating	Network	%	Immersion	%	Digital	%	ASUP Total
FY22 Forecast EBITDA	(8,503,194)		1,572,126		12,240,255		5,309,187
YTD Variance Analysis							
YTD FY22 EBITDA Forecast	(4,251,597)		786,063		6,120,128		2,654,594
YTD FY22 EBITDA Actual	(4,176,542)		1,005,675		5,702,006		2,531,139
Variance to Forecast	75,055		219,612		(418,122)		(123,455)

Agenda Item Details

Meeting	February 8, 2022 - Board of Directors Meeting – Notice of Regular Session
Category	D. Informational Item
Subject	5. Upcoming ASU Prep Board Meeting
Access	Public
Type	Information

Recommended Action – Informational Item

The next ASU Prep Board meeting will take place on Tuesday, May 10, 2022.